

CITY OF HAMILTON 2018-2019 BUDGET CALENDAR

DATE	ACTIVITY
February 22, 2018	Review Operating Position
March 1	Review preliminary cash flow and capital expenditure levels
February/March	Budget information assembled by Finance.
March 7	Budget packets/instructions distributed to Dept. Heads.
March 23	Dept Budget requests submitted to Finance for compilation.
April 27	Draft Budget requests completed and distributed to Mayor and Dept Heads for final review.
May 11	Final Budget review comments due to Finance from Dept. Heads.
May 24	City Council Budget Work Session – Salary budget review for all departments. Draft Expenditure Budget and preliminary revenue projections/summary provided to City Council for review. Expenditures - Administration, Special Projects/Planning, Finance, Legislative, Executive, DHBID, Building Maintenance.
June 7	City Council Budget Work Session – Police, City Attorney, City Court, Fire Department.
June 14	City Council Budget Work Session – Public Works including, water, wastewater, streets, building inspection and parks and cemetery.
June 21	City Council Budget Work Session – Capital Expenditures.
June 28	City Council Budget Work Session – Revenues and final review of capital expenditures and budget changes.
July 3	Public Hearing on Preliminary Budget. Preliminary Budget Adoption.
August 21	2017-2018 Final Budget Adoption by Resolution at City Council Meeting.
NOTE:	All City Council work sessions will begin at 7:00p.m. Dates and times subject to change.